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# ShipMaster Purchase

**ShipMaster ePurchase** is an integrated 'Purchase to Payable' workflow that facilitates business document flow from vessels to suppliers and back

#### ShipMaster ePurchase is :

- 1. Communication channel from vessel to supplier.
- 2. Improved ROI on purchase chain.
- 3. A way to do business better.

### ShipMaster ePurchase facilitates :

- 1. Electronic document interchange
- 2. Better communication resulting in enhanced internal & external efficiency.
- 3. Traceability by consolidating purchasing process in single repository

### ShipMaster ePurchase Process Flow :

- 1. Send RFQ & Receive Quotes
- 2. Compare & Approve Quotes
- 3. Send Purchase Orders
- 4. Track Budgets
- 5. Register Invoices

# ShipMaster ePurchase Sending RFQ :

- 1. It is possible to send RFQ to multiple suppliers at the same time, each being delivered separately.
- 2. RFQ may be sent as a document or worksheet.

#### ShipMaster ePurchase Compare Quotes :

- 1. As quotations are received a comparison is presented on header level as well as at item level.
- 2. Comparison is presented after converting to base currency
- 3. When comparing items, last supply details are available for reference.
- 4. Approve quantity may be amended.

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### ShipMaster ePurchase Approve Quotation :

1. Once Purchaser is satisfied with received quotations, requisition is flagged for approval.

#### ShipMaster ePurchase Send PO :

1. Purchaser can now release PO to the supplier.

# ShipMaster ePurchase Budget Update :

Once PO is released, PO amount is posted as 'Committed' amount under the assigned Account Code

# ShipMaster ePurchase Audit Trail :

1. An audit trail is maintained for entire life cycle of the requisition.

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# ShipMaster ePurchase Reports :

- 1. Several pre-defined reports are available.
- 2. Extensive user defined filters are available