ShipMaster DMS

Document Management

ShipMaster DMS and ShipMaster eDMS (Web based Document Management System) are comprehensive tools to control, organize, retrieve fleet operation documents in efficient manner.

ShipMaster eDMS enables the users to conform to compliance with requirements of ISM, ISO and other governing standards by maintaining standardized electronic documentation of fleet operations and procedures manuals and ensures Spread of Best Practice through implementation of Single Source for policy and processes.

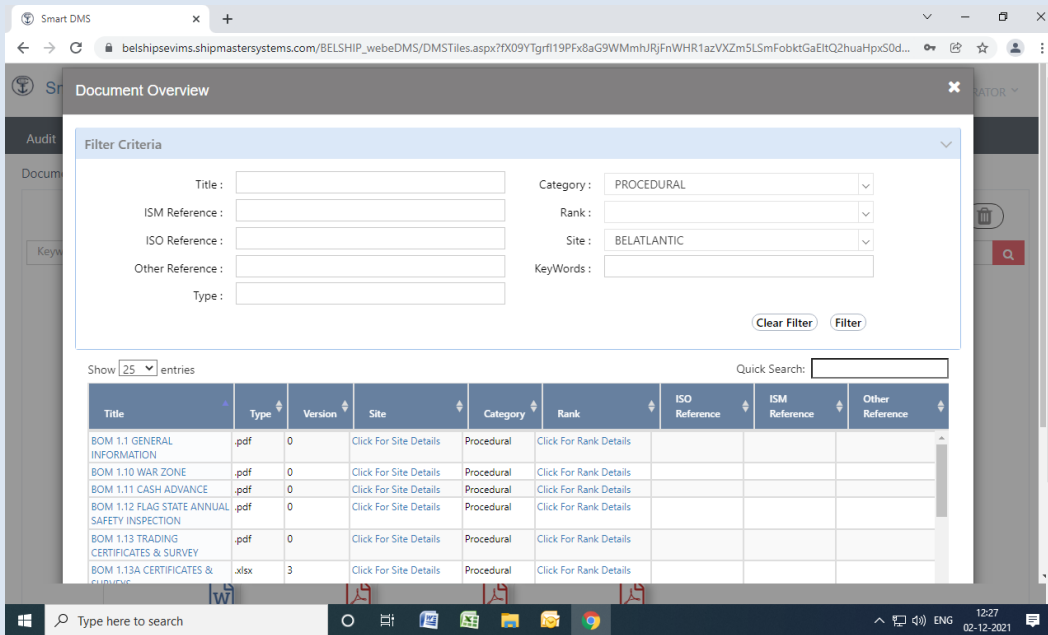The system is designed to streamline operation by facilitating ship management to -

1. Issue and control diverse document formats from a unified system
2. Standardize, update and distribute procedures across the fleet
3. Administer technical and operational forms
4. Record observations and comments for individual documents as feedback for continued improvement of operational procedures
5. Ensure that latest versions of documents are available throughout the fleet.

Highlights of the system -

1. Ease of operation - The simple intuitive graphical interface ensures that familiarization is quick, leading to compliance
2. Integrated Version tracking - The system facilitates review of older version of documents easily
3. Integrated search - The highly powerful search engine not only allows the user to search for desired documents from one manual but across multiple documents as well
4. The document ownership is controlled by the system and along with centralized control documents need to be updated only once, for distribution across the fleet

Forms Management

ShipMaster eDMS includes an advanced electronic forms module. Various forms and checklists used on board can be registered in this module. Once the forms are designed using Microsoft Word or Excel, these are centrally controlled from office and distributed out to the fleet. This ensures that correct versions are always available on board. This also makes maintaining hard copies redundant and does not require forms to be sent to office as scanned images or large attachments.

Once a form is filled in by the user on board electronically, the data is sent back to office by the replication engine.

Planmain has a team, of highly qualified consultants with vast experience in building and implementing systems, at your disposal to assist you throughout the implementation process